Online Enrollment for **Sewell** Team Members

Enrollment Instructions

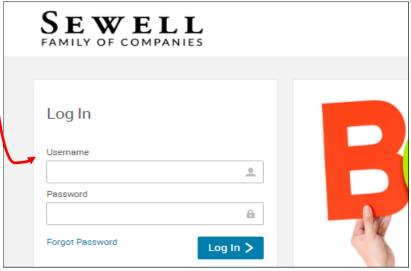
Logon to: https://secure.bswift.com/default.aspx?abbrev=sewell for Ford and Chevy.

https://secure.bswift.com/default.aspx?abbrev=sewellbmw for BMW

sewellcadillac.bswift.com for CADILLAC

Username: firstnamelastname (Ex: johnsmith)

Password: Last 4 digits of your Social Security Number



Click on Start Your Enrollment

VERIFY YOUR INFORMATION

Once you click Start Your Enrollment, you'll see your demographic information. Please verify the information is correct. If you have a spouse and/ or children that you would like to cover, simply enter their information under Family Information.

You will need to have the dependent(s) Social Security number to enroll. Once you've entered all of your family information, select agree and continue.

BENEFIT ELECTIONS

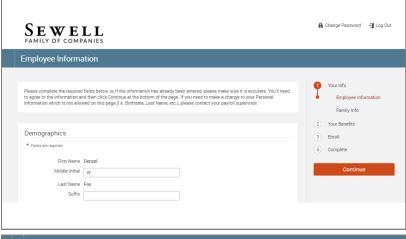
The right side of the screen will show your progress during enrollment.

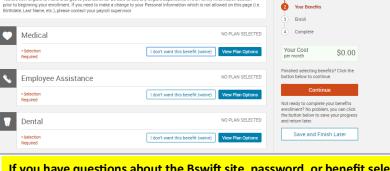
Select "View Plan Options" for the first plan and decide what family members you would like to cover and click Continue.

The premiums that display are per month. There is also an option to waive coverage if you wish, simply click "waive" coverage if you choose to do so.

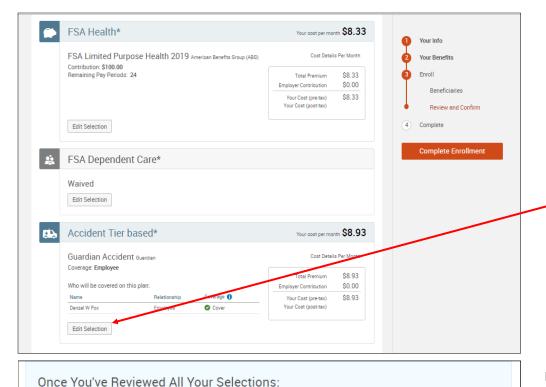
Click Select to choose plan and Continue once all plans have been selected or waived.

You'll complete this for each plan until the end of enrollment.





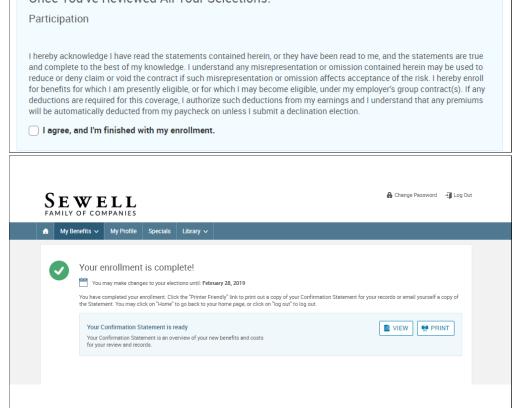
If you have questions about the Bswift site, password, or benefit selections please contact Sherrilyn Mobley at her direct line 432-498-0175 or via her E-mail at sherrilyn.mobley@teamsewell.com



ELECTION CONFIRMATION

Once you've completed your selections, review all of your benefit elections and make sure you have covered any dependents if you want them covered.

You can still make changes with the edit button.



Last Step!

Click to check "I agree, and I'm finished with my enrollment.

Click on Complete Enrollment at right.

EMAIL / PRINT OPTION

Once completed, you can print or email a copy of your elections if you wish.

Then LOG OUT and you're finished!

Life Insurance / Beneficiary Information:

If your Company offers Life Insurance, please be sure to review your beneficiary information. (The system will default to "Estate".) You will need to have beneficiary Social Security numbers and dates of birth to update on your elected coverages.

If your dependents are already listed and you would like to name one of them as beneficiary, simply select their name from the drop down list.